



8230 Ridge Avenue, Philadelphia, PA 19128
www.thephiladelphiaproject.com

Rev. Ray Garcia, Executive Director
610-322-8049

The Philadelphia Project

Job title	<i>Camp Assistant Supervisor</i>
Reports to	<i>Camp Director</i>
FLSA Status	<i>Non-Exempt</i>
Classification	<i>Part-time, Seasonal</i>

Job purpose

The Camp Assistant Supervisor works with the camp Group Supervisors to implement the camp program. The GS will provide supervision to aides and other staff to ensure a safe and fun environment for each and every camper. All camp staff are integral to the daily programmatic, relational, and spiritual elements of our Kid's Camp experiences.

Duties and responsibilities

- Maintain a positive, teachable attitude in all things, remaining Christ centered in life
- Work with camp Group Supervisors to implement the camp program
- Provide instruction, motivation, encouragement to engage with each camper in an enthusiastic and supportive way
- Provide servant leadership and direction for any aides, substitutes, interns, or volunteers serving at camp
- Maintain a safe and clean environment, responding to critical incidents with First Aid procedures and ensuring that daily cleaning responsibilities are faithfully completed
- Help to enforce the rules and policies of camp
- Perform general office tasks as needed

Qualifications

- Excited by the opportunity to live out your Christian faith serving children and families
- Experience working with children and teens, particularly in a relational and spiritual settings
- Ability to multi-task, move at a quick pace, and work on a team
- Auditory and visual ability to respond to critical incidents
- Has HS/GED and at least 18 years of age
- Has 30 hours in early childhood education, child development, special education, elementary education, or the human services field, OR
 - o 600 or more clock hours of secondary training which 400 hours is classroom training and 200 hours is supervised training in a day care facility, OR
 - o 15 credit hours in early childhood education, child development, special education, elementary education or the human services field and 1 year of experience with children, OR
 - o 2 yrs experience with children.

Working conditions

- Be able to lift 25-30 lbs.
- Be able to walk, see, hear, and speak

About The Philadelphia Project

The Philadelphia Project is a Christian non-profit organization committed to the holistic development of the neighboring community in partnership with the local church. We seek to accomplish our mission through the creation of a vibrant, engaging, and safe community center as well as providing service opportunities caring for the homes of the elderly, poor, single-parent and those plagued by hardships.

Please sign and date below as your acceptance of the terms and responsibilities of this position.

Employee Signature: Date:	
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